

SCHOOL ENROLLMENT AND MOBILITY STUDENT ATTENDANCE AREAS (POLICY 5-3-1)

DEFINITIONS:

“Resides” or “residence” means a permanent and principal habitation which a person uses for a home for a fixed or indefinite period, at which the person remains when not called elsewhere for work, studies, recreation, or other temporary or special purpose. These terms are not synonymous with legal domicile.

“Emancipated” -a student is emancipated if married and living with a spouse or if the student satisfies all of the following:

1. furnishes the student’s support from the student’s own resources;
2. is not dependent in any material way on the student’s parents for support;
3. is eighteen years of age or older;
4. files or is required by applicable law to file a separate tax return; and
5. maintains a residence separate from that of the student’s parents.

Procedures:

- A. School of Residence for a Student -The school of residence of an un-emancipated student shall be determined by the residence of the parent or legal guardian having legal custody of the student.
- B. Changes in Attendance Areas to Outside the Corporation -Any student whose custodial parent/legal guardian moves from the Flat Rock-Hawcreek School Corporation to another school corporation during a school year may, at the election of the custodial parent/legal guardian (or of the student if the student is 18 years of age or older) be extended until the end of the semester, or, at the discretion of the school, until the end of that school year. The school shall consider both the behavior and academic progress of the student in determining whether to permit the student to continue in enrollment until the end of the school year.

Any student who is enrolled in Grade 12, at the time the student’s custodial parent/legal guardian moves from the Flat Rock-Hawcreek School Corporation to another school corporation, may elect to remain in the same high school and be eligible to graduate from such high school at the option of the custodial parent/legal guardian.

- C. STUDENT TRANSFER – The Board of School Trustees recognizes that a parent of a child must be a legal resident of the Flat Rock-Hawcreek School Corporation in order for the child to attend its schools. The Board recognizes it has the authority to accept transfer students and it is the intent of the Board that all applicable laws in regard to student transfers shall be

strictly enforced. A transfer student is one whose legal settlement is not within the boundaries of the Flat Rock-Hawcreek School Corporation.

Requests by parents, guardians, or custodians of Indiana students who do not reside in the Flat Rock-Hawcreek School Corporation but who wish to enroll their child in the school corporation will be considered for enrollment under the following conditions:

1. A student requesting transfer shall complete the Application for Transfer of Non-Resident Student and submit it to the Flat Rock-Hawcreek School Corporation Superintendent's Office prior to the second student count day as established by the state of Indiana. Transfers will be considered on a yearly basis.
2. The parent, guardian, custodian, or student agrees to provide his/her own transportation to and from the school.
3. Capacity for each grade level in each building as determined annually by the Board of School Trustees will be a consideration as to whether the student will be admitted or a random drawing will be necessary to determine who will be accepted. A random drawing will take place in a public meeting of the school board when the number of eligible transfer applicants exceeds the capacity of the grade level. When determining capacity space needed for resident students, current transfer students, siblings of such students, and employees' children will be taken into consideration.

Under no circumstances will a transfer student be accepted for athletic reasons.

The building principal and superintendent shall deny a transfer request based on one or more of the following criteria:

1. The student has been suspended or expelled for more than 10 school days in the 12 months preceding the request for transfer.
2. The student was suspended or expelled for possessing a firearm, deadly weapon, or destructive device in the preceding 12 months.
3. The student was suspended or expelled for causing physical injury to a student, school employee, or visitor to the school.
4. The student was suspended or expelled for violating a drug or alcohol rule.

Students transferring to this Corporation from other schools or school corporations shall be placed in those classes or at those grade levels for which their previous educational experiences appear to qualify them. The School Corporation reserves the right to change or modify such placements on the basis of later information, testing, or investigation.

The Superintendent of Schools shall develop the operational procedures and forms necessary for the implementation of this policy.

- D. CHANGE IN CUSTODY -Requests for transfer as a result of a change in legal custody must be established by a certified copy of a court order. If such change of custody occurs between parents who are divorced or separated, requests for transfer may be established by submitting a properly executed state prescribed transfer form
- E. If a student does not reside with the student's parents because the student's parents are unable to support the child, and, if the child is not residing with a person other than a parent primarily for the purpose of attending a particular school, the student's legal settlement is where the student resides, and the establishment of a legal guardianship may not be required by the school corporation. Enrollment may be conditioned upon the completion of required forms prescribed by the Indiana Department of Education.
- F. PROVISIONS FOR TRANSPORTATION -A student who elects to remain in a particular school under the provisions of paragraphs 2 and 3 above, or who enrolls in the Flat Rock-Hawcreek School Corporation as a cash transfer tuition student under the provisions of paragraph 4 above shall not be provided transportation by the school corporation, unless otherwise required by law.

Legal References: I.C. 20-26-11-2
 I.C. 20-26-11-6
 I.C. 20-26-11-32

Date Revised: July 23, 2013